

## Types of ENEMO Election Observation Missions

### **Full Election Observation Mission (FEOM)**

#### **1. General description**

This type of mission shall consist of a full composition of the Core Team, sufficient number of LTOs to cover 100% of the territory (depending on the security situation on the ground) and all the electoral units in the country (also depending on security), as well as sufficient number of STOs to cover at least 3% of the polling stations in the country with proportional geographical and demographical distribution.

The Core Team shall be composed of Head of Mission, Deputy Head of Mission, PR Officer, Elections Analyst, Legal Analyst, Political Analyst, Media Analyst, Data Analyst, LTO Coordinator, Logistics Officer, and Security Officer.

Subjects to observation efforts of the FEOM (Core Team+LTOs+STOs) are:

- Election legislation;
- Election administration (state/central election commission, DEC, PEC, etc.);
- Conduct of the national and local media;
- Political environment;
- Election campaign;
- E-day;
- Local administration;
- Post-E-day period (announcing of preliminary results, complaints and appeals).

#### **2. Methodology**

Within the network, there is a standard procedure for organizing and conducting of EOM.

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The first step in a FEOM is the deployment of the CT in the targeted country and the start of preparation activities for conducting the FEOM.

The LTOs are nominated by the member organizations and are selected by the CT in close coordination with the CEO and Secretariat members. With the aim to have the

best candidates on the ground, interviews with the candidates shall take place and shall be conducted by Secretariat representative, CT members and the CEO. The STOs are nominated by the member organizations, too.

The CT provides briefings and debriefings to the LTOs at the beginning of the EOM and at the end of it, regarding the elections and the political situation in the country. The LTOs are deployed in the regions of the targeted country.

STOs are obliged to attend the briefings and debriefings organized and conducted by the LTOs, where information on the elections and the political situation in a certain region are explained. The STOs are provided with observation kit composed of observation forms, maps of the regions, badge holders and bags.

The LTOs determine the number and location of the polling stations that are to be monitored by each STO team (composed of two observers), and the reporting procedures.

As a standard procedure, the launching of the EOM shall be announced to the public on a press conference. The key findings of the observation efforts shall be announced publicly as well.

All the reports produced during the mission shall be in full compliance with the international standards for election monitoring and shall be based on facts and evidence as observed by the EOM, not taking into account rumours and unverified information. Specially designed observation forms shall be used for reporting the findings from the observation efforts.

At the end of the mission, LTOs and STOs evaluate each other's work, as well as the work of the CT.

Once the mission is over, the members of the CT develop final report on the elections, which is to be approved by the members of the CEO and Secretariat. The final report shall be published on the web page of the network and shall be distributed to all stakeholders and donors within 2 months after the E-day

**Deliverables:**

- At least one interim report;
- At least one preliminary statement;
- Final report containing the following elements: legal framework, assessment of pre-election developments (voters' registration, submission of candidates lists, campaign, media monitoring), E-day assessment, post-election period (complaints and appeals), recommendations, as well as all other elements from the scope of election observation;
- At least 3 press conferences and press releases;

- Public events;
- Follow-up report about post-election developments.

## **Medium Election Observation Missions (MEOM)**

### **1. General description**

ENEMO network has established rules and procedures regarding medium type of Election Observation Mission. This type of mission is to be composed of Core Team (CT) and Long Term Observers (LTO). However, should there be additional funds provided, the mission may also be composed of certain number of STOs. The number of the members of the Core Team as well as the number of the LTOs (acting as STOs on E-day) shall depend on the number of polling stations, their location, as well as geographical characteristics of the targeted country. Nevertheless, the higher the number of the observers is, the more in-depth the observation of the election process will be.

The Core Team is to be composed of Head of Mission, Deputy Head of Mission, PR Officer, LTO Coordinator, Logistics Officer, Election Analyst, Legal Analyst and Political Analyst. Certain positions within the CT can be merged or excluded, depending on the particular situation in each EOM and the provided funds.

Regarding the above mentioned criteria, the Medium type EOM will aim to cover the entire territory of the country for long term observation, depending on resources and security situation on the ground.

Subjects to observation efforts of the Medium type EOM (Core Team+LTOs) are:

- Election legislation;
- Election administration (state/central election commission, DEC, PEC, etc.);
- Conduct of the national and local media;
- Political environment;

- Election campaign;
- E-day (findings for internal use);
- Local administration;
- Post-E-day period (announcing of preliminary results, complaints and appeals).

## **2. Methodology of conducting MEOM**

Within the network, there is a standard procedure for organizing and conducting of an EOM. At the very beginning of the implementation of the EOM, the CEO informs the network about it and asks the member organizations to nominate candidates for the positions within Core Team of the MEOM. The members of the Secretariat make decision about the members of the CT. The candidates shall be interviewed by the Secretariat representative and the CEO.

The first step in a MEOM is the deployment of the CT in the targeted country and the start of preparation activities for conducting the MEOM.

The LTOs are nominated by the member organizations and are selected by the CT in close coordination with the CEO and Secretariat members. With the aim to have the best candidates on the ground, interviews with the candidates shall take place and shall be conducted by Secretariat representative, CT members and the CEO.

The CT provides briefings and debriefings to the LTOs at the beginning of the EOM and at the end of it, regarding the elections and the political situation in the country. The LTOs are deployed in the regions of the targeted country.

The LTOs determine the number and location of the polling stations that they shall monitor as an STO team for E-day, as well as the reporting procedures. The same procedure applies in the case when STOs are deployed on a particular EOM.

As a standard procedure, the launching of the EOM shall be announced to the public on a press conference. The key findings of the observation efforts shall be announced publicly as well.

All the reports produced during the mission shall be in full compliance with the international standards for election monitoring and shall be based on facts and evidence as observed by the EOM, not taking into account rumors and unverified information. Specially designed observation forms shall be used for reporting the findings from the observation efforts.

At the end of the mission, the LTOs and the Core Team evaluate the work of each other.

Once the mission is over, the members of the CT develop final report on the elections, which is to be approved by the members of the CEO and Secretariat. The final report shall be published on the web page of the network and shall be distributed to all stakeholders and donors within 2 months after the E-day.

**Deliverables:**

- At least one interim report;
- At least one preliminary statement;
- Final report containing the following elements: legal framework, assessment of pre-election developments (voters' registration, submission of candidates lists, campaign, media monitoring), post-election period (complaints and appeals), recommendations, as well as all other elements from the scope of election observation;
- At least 3 press conferences and press releases;
- Public events;
- Follow-up report about post-election developments.

**Small Election Observation Mission (SEOM)**

**1. General description**

ENEMO network has established rules and procedures regarding small type of Election Observation Mission. This type of mission shall be composed only of a Core Team (CT).

The CT shall be composed of the following positions: Head of Mission, Election Analyst, Legal Analyst, Political Analyst, and Media Analyst. The actual number and composition of members of the CT depends on the particular situation in each EOM and the provided funds.

Regarding the above mentioned criteria, the CT members of the SEOM shall aim to cover at least two major cities besides the capital, depending on resources and security situation on the ground.

Subjects to observation efforts of the SEOM (Core Team) are:

- Election legislation;
- Conduct of the national and local media;
- Political environment;
- Election campaign.

## **2. Methodology of conducting SEOM**

Within the network, there is a standard procedure for organizing and conducting of an EOM. At the very beginning of the implementation of the EOM, the CEO informs the network about it and asks the member organizations to nominate candidates for the positions within Core Team of the SEOM. The members of the Secretariat shall make decision about the members of the CT. The candidates shall be interviewed by the Secretariat representative and the CEO.

The first step in a SEOM is the deployment of the CT in the targeted country and the start of preparation activities for conducting the SEOM.

The Core Team shall be deployed at least 3 weeks prior to E-day and shall stay in the country of observation at least 1 week after E-day.

**Language:** English shall be the working language of small scale EOMs.

### **Deliverables**

- A report covering legislative and electoral framework, political background, and media landscape;
- At least 1 press conference and/or press release;
- Overview of the pre-election period compiled from credible domestic sources.

### **Actions with funding but without access to the country**

1. Desk research by hired experts. It has to be done outside of the country.
  - a. Official data
  - b. Member organization information
  - c. Available Mass media and Social media
2. CEO publishes the output of the desk research focusing on international media and new media.
3. Organize events for member organizations of that country outside of it and/or helping to disseminate their reports
4. Technical assistance to the member organizations either in the country or remotely.

### **Actions with access to the country but without funding**

1. Desk research by CEO
  - a. Official data
  - b. Member organization information
  - c. Available Mass and Social media
2. Executive director or assigned official representative of ENEMO might visit the country to conduct a study visit involving all important stakeholders.
3. CEO publishes the statement according to available resources and disseminates it through the Network.

If the member organization has a need and available funds to invest, ENEMO could:

- a. Organize events for member organizations of that country outside of it and/or helping to disseminate their reports
- b. Provide technical assistance to the member organizations either in the country or remotely.